



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 3 December 2018**

1. Date of publication of this summary: 4 December 2018
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 7 December 2018
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees  
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 6</b>  <b>Draft Housing Strategy 2018 - 2023 : 'Cherwell - A Place to Prosper'</b></p> <p>Report of Assistant Director Housing, Wellbeing directorate</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the draft Strategy as an accurate reflection of Cherwell District Council's priorities and ambitions for meeting the housing needs of our communities.</p> <p>1.2 To approve the draft Housing Strategy Action Plan which sets out key actions for delivery in</p>	<p><b>Resolved</b></p> <p>(1) That the draft Housing Strategy 2018 – 2013: 'Cherwell – A Place to Prosper' be approved as an accurate reflection of Cherwell District Council's priorities and ambitions for meeting the housing needs of our communities.</p> <p>(2) That the draft Housing Strategy Action Plan which sets out key actions for delivery in 2019/20 be approved.</p> <p>(3) That proposals for the public consultation phase before adoption of the final Strategy in March 2019 be</p>	<p>The Housing Strategy is an important document in setting out the council's ambitions and priorities against Housing which is a key Business Plan priority (relates directly to priorities: Deliver Affordable Housing, Prevent Homelessness and Deliver Innovative and Effective Housing Schemes but also to wider priorities such as Promote Health and Wellbeing, Enhance Community Resilience and Support and Safeguard Vulnerable People).</p> <p>It is important that the Strategy is consulted on publicly for a reasonable time period before the final Strategy is brought to Executive for adoption in March 2019.</p>	<p>Not to agree to update and consult on the draft Housing Strategy. This is rejected as the Housing Strategy is an important document in setting out the council's ambitions and priorities against Housing which is a key Business Plan priority.</p>	<p>None</p>

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<p>2019/20.</p> <p>1.3 To approve proposals for the public consultation phase before adoption of the final Strategy in March 2019.</p>	<p>approved.</p>	<p>The Strategy is supported by a preliminary equalities impact assessment. A fuller assessment which takes account of consultation responses will support the final Strategy.</p>		
<p><b>Agenda Item 7</b> <b>Local Development Scheme</b></p> <p>Report of Interim Executive Director - Place and Growth</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1.</p>	<p><b>Resolved</b></p> <p>(1) That the updated Local Development Scheme (LDS) (annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>An updated Local Development Scheme (LDS) has been prepared. It provides a programme for the preparation of the Council's key planning policy documents that will be relevant to future planning decisions and, where applicable, the public examination of those documents. The Council has a statutory responsibility to prepare and maintain an LDS. The LDS will be used</p>	<p>Option One: Not to approve the LDS: The Council has a statutory responsibility to maintain an LDS. Not to approve the LDS could undermine the confidence of the public and stakeholders about the Council's plan-making programme. The LDS would need to be re-presented to the Executive at a future meeting or to the Lead Member for Planning.</p>	<p>None</p>

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		by officers, the public, partners, developers and other stakeholders to monitor the production of documents to plan for associated consultations. Approval of the LDS is needed to assist project management and ensure that the Council meets its statutory responsibilities for plan-making.	Option Two: To reconsider the content of the LDS - The LDS has been prepared having regard to the Council's statutory responsibilities and current resources. It is considered by officers to be appropriate for the present and foreseeable circumstances.	
<p><b>Agenda Item 8</b> <b>Annual Monitoring Report 2018</b></p> <p>Report of Interim Executive Director: Place and Growth</p> <p><b>Recommendations</b></p> <p>1.1 That the 2018 Annual Monitoring Report</p>	<p><b>Resolved</b></p> <p>(1) That the 2018 Annual Monitoring Report (AMR) (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That the district's housing delivery and</p>	The Annual Monitoring Report provides important information to measure the effectiveness of planning policies and to assist policy making and development management decision making. It is the statutory mechanism for monitoring housing delivery. Its most significant conclusion is that	Option One: Amendment of the 2018 Annual Monitoring Report, Infrastructure Delivery Plan and Brownfield Land Register in consultation with the Lead Member for Planning - Officers consider the documents to be a robust, supported by data and research. Delay	None

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<p>(AMR) presented at Appendix 1 be approved.</p> <p>1.2 To note the district's housing delivery and five year housing land supply positions (for conventional housing and for Gypsies and Travellers) at Section 5 (Theme 2) of the AMR and that these positions will be reported to Development Management officers and Planning Committee as required.</p> <p>1.3 That the 2018 Infrastructure Delivery Plan (IDP) update presented at Appendix 2 be approved.</p> <p>1.4 That the 2018</p>	<p>five year housing land supply positions (for conventional housing and for Gypsies and Travellers) at Section 5 (Theme 2) of the AMR be noted and it be further noted that these positions will be reported to Development Management officers and Planning Committee as required.</p> <p>(3) That the 2018 Infrastructure Delivery Plan (IDP) update (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(4) That the 2018 Brownfield Land</p>	<p>the district continues to demonstrate a five year housing land supply. Five year supply calculations for sites for travelling communities are also presented. The AMR is accompanied by an updated 2018 Infrastructure Delivery Plan and a 2018 Brownfield Land Register which must be reviewed annually.</p>	<p>could lead to uncertainty within the development industry and risks for decision making.</p> <p>Option Two: Not to approve the documents - Production of an authorities monitoring report is a statutory requirement and necessary to monitor implementation of the Local Plan. Updating the Brownfield Land Register is also a statutory requirement. The Infrastructure Delivery Plan is required to monitor and support delivery of the adopted Cherwell Local Plan 2011-2031.</p>	

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<p>Brownfield Land Register (BLR) presented at Appendix 3 be approved.</p> <p>1.5 That the Assistant Director for Planning Policy and Development be authorised to make any necessary minor and presentational changes to the Annual Monitoring Report, Infrastructure Delivery Plan update and Brownfield Land Register if required prior to publication.</p>	<p>Register (BLR) (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(5) That the Assistant Director for Planning Policy and Development be authorised to make any necessary minor and presentational changes to the Annual Monitoring Report, Infrastructure Delivery Plan update and Brownfield Land Register if required prior to publication.</p>			
<p><b>Agenda Item 9</b> <b>Monthly Performance, Risk and Finance Monitoring Report - October 2018</b></p>	<p><b>Resolved</b></p> <p>(1) That the monthly Performance, Risk and</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate</p>	<p>Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As</p>	<p>None</p>

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<p>Report of Assistant Director: Performance and Transformation and Assistant Director: Finance and Governance</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p>	<p>Finance Monitoring Report be noted.</p>	<p>priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>this is a monitoring report, no further options have been considered.</p> <p>However, members may wish to request that officers provide additional information.</p>	
<p><b>Agenda Item 12</b></p> <p><b>Notification of Urgent Action - Maintenance Options at Spiceball</b></p> <p>Exempt report of Executive Director: Wellbeing</p>	<p><b>Resolved</b></p> <p>(1) That the urgent decision taken by the Executive Director: Wellbeing in consultation with the Leader and Deputy Leader (who has</p>	<p>This report is submitted as required by the Constitution to inform Members of an urgent decision taken by the Executive Director: Wellbeing.</p>	<p>This report is notifying Executive of an urgent decision already taken.</p>	<p>None</p>

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	<p>responsibility for sport and leisure) to accept Option 2 as outlined in the exempt Executive Report of 1 October 2018 and thereby agreeing to the timescales for maintenance work at Spiceball Leisure Centre be noted.</p>			